Public Bodies Climate Change Duties Compliance Reporting Template 2022/23

1. Overview

This template is provided for public bodies required to report annually in accordance with the Climate Change (Duties of Public Bodies Reporting Requirements) (Scotland) Order 2015, as amended by the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Amendment Order 2020 which took effect for reporting periods commencing on or after 1 April 2021.

Reports must be submitted to **ccreporting@ed.ac.uk by 30th November**. Late submissions will not be accepted for analysis and may be deemed non-compliant with Public Bodies Duties reporting requirements.



2. Guidance

- 1. The "Profile of Body" tab must be completed before proceeding to add any other data.
- 2. Question 1f must be completed to ensure the correct emission factors are applied in Q3b.
- 3. If you need to add more rows in any table please email the file creporting@ed.ac.uk
- 4. More emission factors from the UK Government (DESNZ) release have been included this year. When completing Q3b you can filter by the Emission Type dropdown in column C.
- 5. Please only use the "Other" emission source rows (130 onwards) when there is no relevant emission source in the dropdown lists or if you have bespoke data/emission factors. Please provide a brief explanation in the comment field.
- 6. The water supply and sewage emission factors are based on Scottish Water's carbon intensities of service supply, one of the lowest in the UK water industry. If you still wish to use the UK DESNZ (formerly BEIS) factors (which are more than double) you will need to enter consumption data in an "Other" row.
- 7. Some auto-checks have been added to improve the quality of data entries, e.g. correct emission scopes where only one category ever applies.
- 8. More detailed reporting guidance is available

on the SSN website.

3. Colour Coding used in the template

Dropdown box - select from list of options
Uneditable/fixed entry cell
Editable cell

Public	Sector Report on Compliance with Clim	nate Change Duties 2023 Templat	te	
PART	1 Profile of Reporting Body			
1a	Name of reporting body Provide the name of the listed body (the "body") v Argyll & Bute Integration Joint Board	which prepared this report.		
1b	Type of body Select from the options below	_		
1c	Integration Joint Boards Highest number of full-time equivalent staff in the			
1d	Metrics used by the body Specify the metrics that the body uses to assess it:	THIS MUST BE COMPLETED s performance in relation to climate change:	and sustainability.	
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1e	Overall budget of the body			
	Specify approximate £/annum for the report year.			
	Budget	Budget Comments	_	
	£335,987,00	00 Budget delegated by Argyll & Bute Counc	cil and NHS Highland	
1f	Report type			
	Specify the report year type			
	Report type	Report year comments	_	
	Financial	1st April 2022 to 31st March 2023	THIS MUST BE COMPLETED	
10	Context			
-18	Provide a summary of the body's nature and funct	tions that are relevant to climate change rep	porting.	
	The Argyll & Bute Integration Joint Board has dele	egated responsibility for all Health and Social	I Care Service delivery within the Argyll & Bute area. As w	ith all Integration Joint Boards, the Health and Social Care Partnership does
				ers, the Chief Officer and the Chief Finance Officer - these are noted as the ises that its activities contribute to carbon emissions and is pro-active in
	taking steps to manage down emissions relating to	o travel, transport and buildings in partnersh	hip with its two partners.	is pro-active in
	The HSCP has indicated that it would be helpful if	it was able to access carbon reduction fundi	ing directly in its own right.	

Public Sector Report on Compliance with Climate Change Duties 2023 Template

ART 2 Governance, Management and Strategy

Governance and management

Provide a summary of the roles performed by the body's governance bodies and members in relation to climate change. If any of the body's activities in relation to climate change all customers arrangements or relation to climate change sit outside its own governance progressers to relation to climate changes it outside its own governance arrangements or relation to climate changes it well, information and communication technology, procurement or behaviour changes, identify been activities and the governance strangements. Provide a diagram of that to outline the governance students within the body's activities in relation to climate change at outside the same provided in the communication technology, procurement or behaviour changes, identify the communication technology.

The governance associated with climate change in the UB is delivered through the partnership and is primarily led by NHS Highland and Argyll & Bute Council. The key identified drivers of carbon emissions associated with ISCP activities are those which relate to energy consumption at our premises and canbon emissions relating to our staff travel and our vehicle fleet. These are included within the totals reported to MCH fighlands and Angyiff & Bute Council. Responsibility for capital sasets and investment in these sists with the partners. The MCPC is protected in contributing to carbon reduction projects and is falsely asked particularly with the electrification of its free, installation of electric vehicle changing opinis. The feability of using drones to transport femes such as laboratory samples and drugs to remote locations and slates. sites is progressing positively with plans to schedule some test flights in the near future (subject to CAA authorisation). The UB considers the climate change report, relevant reporting from partners. The ISCP is developing is own strategic approach to management of its Estate with a view to increasing inventment allocated to ISCP used premies and interpriving their environments performance. The IB have also approved the Digital restricts priving involves specific targets in respect of Technology from clark care and increases use of remote working. This relates to both how we engage with and editories rarvices to people it when the communities we serve as well supporting remote and hybrid working for our corporate and governance support services. It has established an infrastructure Transformation Group to add to the governance and oversight of estates operation and investment priorities. It has also invested in additional management capacity and successfully applied for pre-capital funds to look at how it might most effectively reduce rbon emissions associated with its estate.

<Insert Diagram Here or Attach File>

2b How is climate change action managed and embedded in the body?

Provide a summary of how decision-making in relation to dimite change action by the body is managed and how responsibility is allocated to the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's senior staff, departmental heads etc. If any such decision-making is desirable to the body's senior staff, departmental heads etc.

If a such department is a such department is not a such department is a suc

As above, the main drivers of climate emissions relate to our buildings and infrastructure, our fleet and staff travel. Within the reporting period the NGCP has appointed a Senior Manager for Strategic Estates & Sustainability (start date 3 of April 2023). Their responsibilities include the development of an integrated PGCP estates strategy in partnership with Agrif & Butc Council and MIST Rightand. In addition to this the remit of the Starting Estates and Sustainability fustion is responsible for the HSCP Pleas of which and development of the EV Company in Intersacture. Within the Head within the HSCP, they are still heavily dependent upon both partners for investment. These strands seek to minimize staff and patient travel where appropriate, partly to reduce carbon emissions. The HSCP is progressing well in the electrification of its vehicle to reduce the action emissions associated with essential travel and transport. The Head of Finance & Transformation has responsibly for the local Estates function to ensure that the Estate is well utilised and development and maintenance plans are in place which are alreaded examined being managed and improved. Investment and the strategic management of the Estate was not all the examined and improved to the strategic management of the Estate was not all the examined and improved to the strategic management of the Estate was not all the examined and improved to the strategic management of the Estate was not all the examined and improved to the strategic management of the Estate was not all the examined and improved to the strategic management of the examined and the examined a delegated to the JB and therefore it is required to work in partnership with NHS Highland and Argyll and Bute Council in this regard.

<Insert Diagram Here or Attach File>

2c Does the body have specific climate change mitigation and adaptation objectives in its corporate plan or similar document?

Provide a brief summary of objectives if they exist.

Wording of objective	Name of document	Document Link
Implement the new Eclipse IT System	Joint Strategic Plan 2022-25	https://www.nhshighland.scot.nhs.uk/media/phxd2/bgi/argyll-and-bute-joint-strategic-plan-15-06-2022.pdf
Join up HSCP Teams by improving data sharing and e	Joint Strategic Plan 2022-25	https://www.nhshighland.scot.nhs.uk/media/phxd2/bgi/argyll-and-bute-joint-strategic-plan-15-06-2022.pdf
Expand Electric Vehicle Charging points by 30	Joint Strategic Plan 2022-25	https://www.nhshighland.scot.nhs.uk/media/phxd2/bgi/argyll-and-bute-joint-strategic-plan-15-06-2022.pdf
Complete final phase of Drone Pilot	Joint Strategic Plan 2022-25	https://www.nhshighland.scot.nhs.uk/media/phxd2/bgi/argyll-and-bute-joint-strategic-plan-15-06-2022.pdf
Identify Estate Rationalisation opportunties as part of	Joint Strategic Plan 2022-25	https://www.nhshighland.scot.nhs.uk/media/phxd2/bgi/argyll-and-bute-joint-strategic-plan-15-06-2022.pdf
Create additional management capacity relating to E	Joint Strategic Plan 2022-25	https://www.nhshighland.scot.nhs.uk/media/phxd2/bgi/argyll-and-bute-joint-strategic-plan-15-06-2022.pdf
	·	https://www.nhshighland.scot.nhs.uk/about/argyll-and-bute-social-care-partnership/publications/joint-strategic-plan-2022-2025/

Does the body have a climate change plan or strategy?

If yes, provide the name of any such document and details of where a copy of the document may be obtained or accessed.

L							
P	Does the body have any plans or strategies cow Provide the name of any such document and the	ring the following areas that include timeframe covered.	climate change?				
T	l'opic area	Name of document	Link	Time period covered	Comments		
В	Adaptation Business travel	Joint Strategic Plan		2022-25			
S	Staff Travel Energy efficiency	Joint Strategic Plan		2022-25			
	Fleet transport	Joint Strategic Plan		2022-25			
B	CT Renewable energy	Digital Strategy		2022-25			
S	Renewable energy Sustainable/renewable heat						
V	Waste management Water and sewerage						
L	Land Use Other (please specify in comments)						
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0 0 1s	What are the body's top 5 priorities for climate rovide a bird summary of the body's areas an elevelopment of a fastises Strategy Diagregation of NIST Highland & Argyll & Bute C improved reporting to IIB increased funding for investment in electric flee nareased inuffing for investment in electric flee narease in management capacity for Estates Sur	arbon Reporting Data					
15	Has the body used the Climate Change Assessm f yes, please provide details of the key findings:	ind resultant action taken.			_		
	ay may reters at the both evenoped by Resource No - it is not resourced to do this at present and		organisation's capability / performance in relation to climate change.				
	Further information						
P			y the body in relation to governance, management and strategy. ge / Sustaiable Development agenda in a strategic way. This is required to	n improve envergance, planning and reporting and			
w	would also accelerate carbon reduction prioritie	as the HSCP would be in an improved	position to work with its key partners on carbon reduction projects.	, - o-re, panising and reporting and			

Public Sector Report on Compliance with Climate Change Duties 2023 Template PART 3 Corporate Emissions, Targets and Project Data

Emissions

3a

Emissions from the start of the year which the body uses as a baseline (for its carbon footprint) to the end of the report year
Complete the following table using the greenhouse gas emissions total for the body calculated on the same basis as for its annual carbon footprint / management reporting or, where applicable, its sustainability reporting, include greenhouse gas emissions from the body scatter and operations (a) [measured and reported in accordance with boogs 1 & 2 and, to be extert applicable, selected Scope 3 of the Greenhouse Gas Protocol (b). If data is not available for any year from the start of the baseline year to the end of the report year, provide an explanation in the comments column.

(a) No information is required on the effect of the body on emissions which are not from its estate and operations.

(b) This refers to "The greenhouse gas protocol. A corporate accounting and reporting standard (revised edition)", World Business Council for Sustainable Development, Geneva, Switzerland / World Resources Institute, Washington DC, USA (2004), ISBN: 1-

ENSURE QUESTION 1/ IS COMPLETED BEFORE STARTING THIS SECTION. THEN SELECT APPROPRIATE BASELINE YEAR, TOTAL EMISSIONS IN THE MOST RECENT FOOTPRINT YEAR IN THIS QUESTION SHOULD EQUAL TOTAL EMISSIONS IN 0.3B

Reference year	Year	Year type	Scope 1	Scope 2	Scope 3	Total	Units
Baseline Year		Financial	Scope 1	Scope 2	Scope 5	.otal	tCO ₂ e
Year 1 carbon footprint		Financial					tCO ₂ e
Year 2 carbon footprint		Financial					tCO2e
Year 3 carbon footprint		Financial					tCO ₂ e
Year 4 carbon footprint		Financial					tCO ₂ e
Year 5 carbon footprint		Financial					tCO ₂ e
Year 6 carbon footprint		Financial					tCO2e
Year 7 carbon footprint	0	Financial					tCO ₂ e
Year 8 carbon footprint	0	Financial				-	tCO ₂ e
Year 9 carbon footprint	0	Financial				-	tCO2e
Year 10 carbon footprint	0	Financial				-	tCO2e
Year 11 carbon footprint	0	Financial					tCO2e
Year 12 carbon footprint	0	Financial					tCO2e
Year 13 carbon footprint	0	Financial					tCO ₂ e
Year 14 carbon footprint	0	Financial					tCO2e
Year 15 carbon footprint	0	Financial					tCO ₂ e
Year 16 carbon footprint		Financial				-	tCO ₂ e
Year 17 carbon footprint	0	Financial				-	tCO₂e

3b Breakdown of emissions sources

Complete the following table with the breakdown of emission sources from the body's most recent carbon footprint (greenhouse gas inventory); this should correspond to the last entry in the table in 3(a) above. Use the 'Comments' column to explain what is included within each category of emission source entered in the first column. If there is no data consumption available for an emission source enter the emissions in lag CO2e in the 'Consumption' column of one of the "Other" rows and assign the scope and an emission factor of 1.

(a) Emissions factors are published annually by the UK Department for Business, Energy & Industrial Strategy

Emission Factor Year

South Emission Sources to y" type." In column C1 centable quacker selection of emission source in column D.

User defined emission sources can be entered in rows 130 onwards. Please only use these if you cannot find a relevant emission source in the dropdown list or you have a bespoke emission factor or non-standard derivation of emissions e.g. based on a survey/consumption data. If you require extra rows in the table please send the template to coreporting@ed.ac.u.k.

Medical gas emissions sources can be lound under the "Process" Emission Type. The UK emission factor for homeworking has now been provided in the dropdown list.

Land Use & Land Use Change emissions can be included where data/estimates are available

Emission Type	Emission source	Scope	Consumption data	Units	Emission factor	Units	Emissions (tCO ₂ e)
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Generation, consumption and export of renewable energy
Provide a summary of the body's annual renewable generation (if any), and whether it is used or exported by the body.

	Renewable Electricty		Renew	able Heat	
Technology	Total consumed by the body (kWh)	Total exported (kWh)	Total consumed by the body (kWh)	Total exported (kWh)	Comments
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Targets

3d

Organisational targets

List all of the body's targets of relevance to its dimate change duties. Where applicable, targets for reducing indirect emissions of greenhouse gases, overall carbon targets and any separate land use, energy efficiency, waste, water, information and communication technology, transport, ravel and heat targets should be included. Where applicable, you should also provide the body's target date for achieving zero direct emissions of greenhouse gases, or such other targets that demonstrate how the body is contributing to Scotland achieving its emissions reduction targets.

Name of target	Type of target	Target	Units	Boundary/scope of target	Year used as baseline	Baseline figure	Units of baseline
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3da How will the body align its spending plans and use of resources to contribute to reducing emissions and delivering its emission reduction targets?

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How will the body publish, or otherwise make available, it's progress towards achieving its emissions reduction targets?

Provide any other relevant supporting information. In the event that the body wishes to refer to information already published, provide information about where the publication can be accessed. Simply referencing this report or it's availability or the 55% vesticates insufficient information.

The HSCP is placing relinace on Climate Change reporting by its two partners, NHS Highland and Argyll & Bute Council. It is seeking to develop its own approach as described in the Governance section.

Projects and changes

Estimated total annual carbon savings from all projects implemented by the body in the report year if no projects were implemented against an emissions source, enter "0". If the body does not have any information for an emissions source, enter "Unknown". If the body does not include the emissions source in its carbon footprint, enter "N/A". 3e

Emissions source	Total estimated annual carbon savings (tCO ₂ e)	Comments
	Total estimated airidal carbon savings (tCO ₂ e)	Continents
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet transport		
Other (please specify in comments)		
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Total		

Detail the top 10 carbon reduction projects to be carried out by the body in the report year

Provide details of the 10 projects which are estimated to achieve the highest carbon savings during report year.

Project name	Funding source	First full year of CO₂e savings	Are these savings figures estimated or actual?	Capital cost (£)	Operational cost (£/annum)	Project lifetime (years)	Primary fuel/emission source saved
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Estimated decrease or increase in the body's emissions attributed to factors (not reported elsewhere in this form) in the report year If the emissions increased or decreased due to any such factor in the report year, provide an estimate of the amount and direction 3g

Emissions source	Total estimated annual emissions (tCO₂e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
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Please select from drop down box		Please select from drop down box	
Total			

Anticipated annual carbon savings from all projects implemented by the body in the year ahead if no projects are expected to be implemented against an emissions source, enter "0". if the organisation does not have any information for an emissions source, enter "Unknown". If the organisation does not include the emissions source in its carbon footprint, enter "N/A".

Emissions source	Total estimated annual carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet Transport		
Other (please specify in comments)		
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Total		

Estimated decrease or increase in emissions from other sources in the year ahead

If the body's corporate emissions are likely to increase or decrease for any other reason in the year ahead, provide an estimate of the amount and direction.

Emissions source	Total estimated annual emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
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Total			

Total carbon reduction project savings since the start of the year which the body used as a baseline for its carbon footprint If the body has data available, estimate the total emissions savings made from projects since the start of that year ("the baseline year").

Total savings	Total estimated emissions savings (tCO ₂ e)	Comments		
Total project savings since baseline year				

Further information

Supporting information and best practice
Provide any other relevant supporting information and any examples of best practice by the body in relation to corporate emissions, targets and projects.

Current local projects include:
pre-capital funding to develop property related carbon reduction options and projects

Electrification of the vehicle fleet

Argift 8 but Council and NHS Highland undertaking a number of additional projects to reduce emissions across the area, including introduction of solar panels and other energy efficiency schemes. The impact of all of these projects is reported by these partners.

ublic Sect	tor Report on Compliance with Climate Change Duties 2023 Template
PART 4	Adaptation - please do not include information in this part on measures that solely reduce emissions with no implications for climate adaptation. These are climate
	Assessing and managing risk
4a	Has the body assessed current and future climate-related risks? If yes, provide a reference or link to any such risk assessment(s).
	Not specifically - weather and climate related factors are included in Estates development plans aimed at ensuring properties remain fit for purpose and safe clinical environments.
4b	What arrangements does the body have in place to manage climate-related risks? Provide details of any climate change adaptation strategies, action plans and risk management procedures, and any climate change adaptation policies which apply across the body.
	None at present
	Taking action
4c	What action has the body taken to adapt to climate change? include details of work to increase awareness of the need to adapt to climate change and build the capacity of staff and stakeholders to assess risk and implement action. The body may wish to make reference to the Scottish Climate Change Adaptation Programme ("the Programme"). None
4d	Where applicable, what contribution has the body made to helping deliver the Programme? Provide any other relevant supporting information Isone
	Review, monitoring and evaluation
4e	What arrangements does the body have in place to review current and future climate risks? Provide details of arrangements for every current and future climate risk, for example, what timescales are in place to review the climate change risk assessments referred to in Question 4(a) and adaptation strategies, action plans, procedures and policies in Question 4(b). None at present
4f	What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions? Please provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(d) and Question 4(d).
	None
	Future priorities for adaptation

	At present the IJB is reliant upon Argyll & Bute Council and NHS Highland, it is not presently resourced to undertake adaptation work.	
	Further information	
4h	Supporting information and best practice Provide any other relevant supporting information and any examples of best practice by the body in relation to adaption.	
	None	

Public	blic Sector Report on Compliance with Climate Change Duties 2023 Template	
PART !	RT 5 Procurement	
5a	5a How have procurement policies contributed to compliance with climate change duties?	
	Provide information relating to how the procurement policies of the body have contributed to its compliance with climate changes duties.	
	The IJB seeks to comply fully with Scottish Public Sector Procurement legislation and guidance. It places reliance upon the systems and processes of Argyll & Bute Council and NHS Highland. It seeks to use	
	national frameworks and contracts wherever possible to ensure appropriate consideration has been given to environmental sustainability.	
5b	5b How has procurement activity contributed to compliance with climate change duties?	
30	Provide information relating to how procurement activity by the body has contributed to its compliance with climate changes duties.	
	The IJB has sought to encourage shared use of vehicles and premises with key partners, partly to manage carbon emissions.	
	Further information	
5c	5c Supporting information and best practice Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.	
	,	

Public	Sector Report on Compliance with Climate Change Duties 2023 Template
PART	Validation and Declaration
6a	Internal validation process Bitchly describe the body's internal validation process, If any, of the data or information contained within this report. The HSCP places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP.
6b	Peer validation process Briefly describe the body's peer validation process, if any, of the data or information contained within this report. The HSCP places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP.
6c	External validation process Birlefly describe the body's external validation process, if any, of the data or information contained within this report. None - however the UB has appointed consultants to carry out pre-capital work on carbon reduction options.
6d	No Validation Process If any information provided in this report has not been validated, identify the information in question and explain why it has not been validated. The UB places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP. It is not resourced to take a lead on this at present.
6e	Declaration Lonfirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change. Name: Jarmes Gow Institute of Finance & Transformation Ball the body: Hedd of Finance & Transformation Date: 30/11/2023

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Wider Impact and Influence on GHG Emissions

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	Industry and Commercial													ktCO2e	
DESNZ Sectors	Domestic													ktCO2e	
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2a) Targets Please detail your wider influence targets

Sector	Description	Type of Target (units)	Baseline value	Start year	Target	Target/End year	Saving in latest year measured	Latest Year Measured	Constructs
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23) Does the organization have an overall mission statement, strategies, plans or palicies outlining ambition to influence emissions beyond your corporate boundaries? If so, please detail this in the loss below.

Q2) Policies and Actions to Reduce Emissions

Please detail any of the specific policies and actions which are underway to achieve your emission reduction tarrets

See												
Posses and the mining planeties Poss	Sector	Start year for policy/action implementation	Year that the policy/action will be fully implemented		Status	Metric/indicators for monitoring progress	Delivery Rale		Value of investment (C)	Ongoing Costs (C/year)	Printery Funding Source for Implementation of Policy/Action	Construents
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lease provide any detail on data sources or limitations relating to the information provided in Table 2

Q4 Pritorinity Winking, Communications and Capacity Building		

Key Action Type	Description	Organisation's project role	Lead Organisation (if not reporting organisation)	Private Partners	Public Partners	3rd Sector Partners	Outputs	Comments
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Q(i) Please detail key actions relating to Food and Drink, Biodivently, Water, Procurement and Resource Use in the table below

Key Action Type	Rey Action Description	Organisation's Project Role	Impacts	Constroits
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