

Public Bodies Climate Change Duties Compliance Reporting Template 2022/23

1. Overview

This template is provided for public bodies required to report annually in accordance with the Climate Change (Duties of Public Bodies Reporting Requirements) (Scotland) Order 2015, as amended by the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Amendment Order 2020 which took effect for reporting periods commencing on or after 1 April 2021.

Reports must be submitted to ccreporting@ed.ac.uk by **30th November**. Late submissions will not be accepted for analysis and may be deemed non-compliant with Public Bodies Duties reporting requirements.



2. Guidance

1. The "Profile of Body" tab must be completed before proceeding to add any other data.
2. Question 1f must be completed to ensure the correct emission factors are applied in Q3b.
3. If you need to add more rows in any table please email the file ccreporting@ed.ac.uk
4. More emission factors from the UK Government (DESNZ) release have been included this year. When completing Q3b you can filter by the Emission Type dropdown in column C.
5. Please only use the "Other" emission source rows (130 onwards) when there is no relevant emission source in the dropdown lists or if you have bespoke data/emission factors. Please provide a brief explanation in the comment field.
6. The water supply and sewage emission factors are based on Scottish Water's carbon intensities of service supply, one of the lowest in the UK water industry. If you still wish to use the UK DESNZ (formerly BEIS) factors (which are more than double) you will need to enter consumption data in an "Other" row.
7. Some auto-checks have been added to improve the quality of data entries, e.g. correct emission scopes where only one category ever applies.
8. More detailed reporting guidance is available [on the SSN website.](#)

3. Colour Coding used in the template

	Dropdown box - select from list of options
	Uneditable/fixed entry cell
	Editable cell

PART 1 Profile of Reporting Body

1a Name of reporting body
Provide the name of the listed body (the "body") which prepared this report.

Argyll & Bute Integration Joint Board

1b Type of body
Select from the options below

Integration Joint Boards

1c Highest number of full-time equivalent staff in the body during the report year

2 THIS MUST BE COMPLETED

1d Metrics used by the body
Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.

Metric	Units	Value	Comments
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			

1e Overall budget of the body
Specify approximate £/annum for the report year.

Budget	Budget Comments
£335,987,000	Budget delegated by Argyll & Bute Council and NHS Highland

1f Report type
Specify the report year type

Report type	Report year comments
Financial	1st April 2022 to 31st March 2023 THIS MUST BE COMPLETED

1g Context
Provide a summary of the body's nature and functions that are relevant to climate change reporting.

The Argyll & Bute Integration Joint Board has delegated responsibility for all Health and Social Care Service delivery within the Argyll & Bute area. As with all Integration Joint Boards, the Health and Social Care Partnership does not directly employ staff or own assets and therefore it submits a 'nil' return to avoid double counting. It has two 'officers' who are employed by partners, the Chief Officer and the Chief Finance Officer - these are noted as the two staff. Its carbon emissions are reported by its two partners, NHS Highland and Argyll & Bute Council. The HSCP is the delivery function and recognises that its activities contribute to carbon emissions and is pro-active in taking steps to manage down emissions relating to travel, transport and buildings in partnership with its two partners. The HSCP has indicated that it would be helpful if it was able to access carbon reduction funding directly in its own right.

		Please select from drop down box	Please select from drop down box				Please select from drop down box
		Please select from drop down box	Please select from drop down box				Please select from drop down box
		Please select from drop down box	Please select from drop down box				Please select from drop down box

3c **Estimated decrease or increase in the body's emissions attributed to factors (not reported elsewhere in this form) in the report year**
 If the emissions increased or decreased due to any such factor in the report year, provide an estimate of the amount and direction

Emissions source	Total estimated annual emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
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Please select from drop down box		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
Total			

3h **Anticipated annual carbon savings from all projects implemented by the body in the year ahead**
 If no projects are expected to be implemented against an emissions source, enter "0".
 If the organisation does not have any information for an emissions source, enter "Unknown".
 If the organisation does not include the emissions source in its carbon footprint, enter "N/A".

Emissions source	Total estimated annual carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet Transport		
Other (please specify in comments)		
Please select from drop down box		
Please select from drop down box		
Please select from drop down box		
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Please select from drop down box		
Please select from drop down box		
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Please select from drop down box		
Please select from drop down box		
Please select from drop down box		
Please select from drop down box		
Total		

3i **Estimated decrease or increase in emissions from other sources in the year ahead**
 If the body's corporate emissions are likely to increase or decrease for any other reason in the year ahead, provide an estimate of the amount and direction.

Emissions source	Total estimated annual emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
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Please select from drop down box		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
Total			

3j **Total carbon reduction project savings since the start of the year which the body used as a baseline for its carbon footprint**
 If the body has data available, estimate the total emissions savings made from projects since the start of that year ("the baseline year").

Total savings	Total estimated emissions savings (tCO ₂ e)	Comments
Total project savings since baseline year		

Further information

3k **Supporting information and best practice**
 Provide any other relevant supporting information and any examples of best practice by the body in relation to corporate emissions, targets and projects.

Current local projects include:
 pre-capital funding to develop property related carbon reduction options and projects
 Electrification of the vehicle fleet
 Argyll & Bute Council and NHS Highland undertaking a number of additional projects to reduce emissions across the area, including introduction of solar panels and other energy efficiency schemes. The impact of all of these projects is reported by these partners.

PART 4 Adaptation – please do not include information in this part on measures that solely reduce emissions with no implications for climate adaptation. These are climate mitigation measures which should be reported in the Emissions tab.

Assessing and managing risk

4a Has the body assessed current and future climate-related risks?
If yes, provide a reference or link to any such risk assessment(s).

Not specifically - weather and climate related factors are included in Estates development plans aimed at ensuring properties remain fit for purpose and safe clinical environments.

4b What arrangements does the body have in place to manage climate-related risks?

Provide details of any climate change adaptation strategies, action plans and risk management procedures, and any climate change adaptation policies which apply across the body.

None at present

Taking action

4c What action has the body taken to adapt to climate change?

Include details of work to increase awareness of the need to adapt to climate change and build the capacity of staff and stakeholders to assess risk and implement action. The body may wish to make reference to the Scottish Climate Change Adaptation Programme ("the Programme").

None

4d Where applicable, what contribution has the body made to helping deliver the Programme?

Provide any other relevant supporting information.

None

Review, monitoring and evaluation

4e What arrangements does the body have in place to review current and future climate risks?

Provide details of arrangements to review current and future climate risks, for example, what timescales are in place to review the climate change risk assessments referred to in Question 4(a) and adaptation strategies, action plans, procedures and policies in Question 4(b).

None at present

4f What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?

Please provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).

None

Future priorities for adaptation

4g What are the body's top 5 climate change adaptation priorities for the year ahead?

Provide a summary of the areas and activities of focus for the year ahead.

At present the IJB is reliant upon Argyll & Bute Council and NHS Highland, it is not presently resourced to undertake adaptation work.

Further information

4h Supporting information and best practice
Provide any other relevant supporting information and any examples of best practice by the body in relation to adaption.

None

PART 5 Procurement

5a How have procurement policies contributed to compliance with climate change duties?

Provide information relating to how the procurement policies of the body have contributed to its compliance with climate change duties.

The IJB seeks to comply fully with Scottish Public Sector Procurement legislation and guidance. It places reliance upon the systems and processes of Argyll & Bute Council and NHS Highland. It seeks to use national frameworks and contracts wherever possible to ensure appropriate consideration has been given to environmental sustainability.

5b How has procurement activity contributed to compliance with climate change duties?

Provide information relating to how procurement activity by the body has contributed to its compliance with climate change duties.

The IJB has sought to encourage shared use of vehicles and premises with key partners, partly to manage carbon emissions.

Further information

5c Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.

[Empty text box for providing supporting information and best practice examples.]

PART 6 Validation and Declaration

6a Internal validation process

Briefly describe the body's internal validation process, if any, of the data or information contained within this report.

The HSCP places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP.

6b Peer validation process

Briefly describe the body's peer validation process, if any, of the data or information contained within this report.

The HSCP places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP.

6c External validation process

Briefly describe the body's external validation process, if any, of the data or information contained within this report.

None - however the IJB has appointed consultants to carry out pre-capital work on carbon reduction options.

6d No Validation Process

If any information provided in this report has not been validated, identify the information in question and explain why it has not been validated.

The IJB places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP. It is not resourced to take a lead on this at present.

6e Declaration

I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

Name:	James Gow
Role in the body:	Head of Finance & Transformation
Date:	30/11/2023



